



CAYM Education Trusts

Siddhant College of Pharmacy

A/P Sudumbare, Talegaon –Chakan Road, Tal: Maval, Dist: Pune -412109
Phone: 02114-661947, Email: siddhantcollegeofpharmacy@yahoo.in, Website:
www.siddhantcop.in

4.4.2

THERE ARE ESTABLISHED SYSTEMS AND PROCEDURES FOR MAINTAINING & UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES- LABORATORY, LIBRARY, SPORTS COMPLEX, COMPUTERS, CLASSROOMS ETC.

B. Provide Link for Additional information



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Phone : 02114-661947,Email: siddhantcollegeofpharmacy@yahoo.in,Website: www.siddhantcop.in

List of Agency/Relevant Staff for Maintenance Work

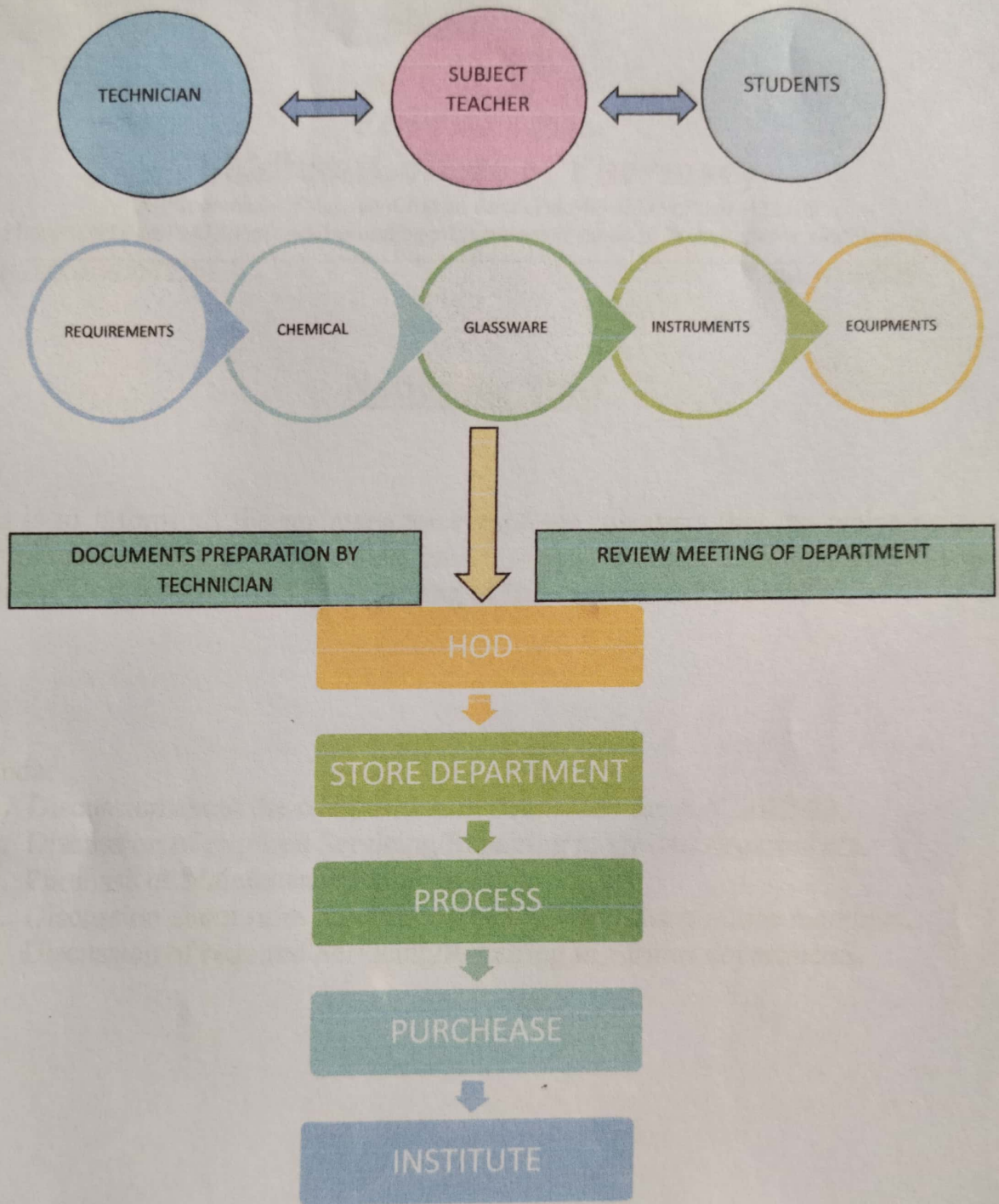
Sr.No	Nature of work	Name of Agency/Relevant staff	Contact No
1	Electricity	Mr.Uttam Kamble (Electrician)	9822240895
2	Plumbing	Mr.Aadesh Gade	9850710099
3	Housekeeping	Mr.Navnath Gade(Incharge Housekeeping)	7774069898
4	Instruments/Chemicals	Oswal Scientifics	9881490588
		Aryan Enterprises	9822382182
		Ajinkya Enterprises	9922008565
		Shivaji Scientifics	9822617524
		Jashbin Enterprises	9822039566
5	Gardening	Mr.Ramdas Gawade	8605089953
6	Computer & CCTV Maintenance	Mr. Vijay Upadhe	7875627595



Sel
Principal
Siddhant College of Pharmacy
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.

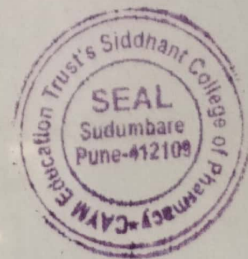


MECHANISUM OF DEPARTMENTAL CO-ORDINATION OF PURCHASE



[Handwritten Signature]

Principal
Siddhant College of Pharmac,
Sudumbare. Tal.-Maval,
Dist.-Pune 412109.





CAYMEducationTrusts

SiddhantCollege of Pharmacy

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Ref.No:SCOP/MC/20-22/01

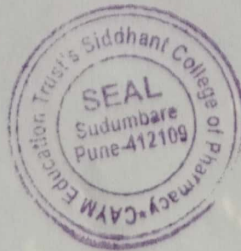
Date: 1/08/2022

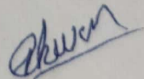
Notice for Staff

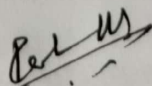
This is to inform all the maintenance committee members that the maintenance committee has arranged a meeting on 1th August 2022 at Principal's Cabin to discuss "**Composition and Functioning of the committee**" at 3.00PM.

Agenda:

1. Discussion about the composition of committee for A.Y.2022-23.
2. Discussion of required Servicing/Repairing in various departments.
3. Purchase of Maintenance Requirements.
4. Discussion about roles & work responsibilities of committee members.
5. Discussion of required Servicing/Repairing in various departments.




Committee In-charge


Principal
Siddhant College of Pharmacy,
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.



Minutes of Meeting:

1. Discussion about the composition of committee for A.Y.2022-23

It was discussed that since laboratories, library, sport facilities, computers & class rooms are being maintained functional continuously, hence the following committee must be formed & responsibilities distributed specifically to all respective staff.

Maintenance Committee Incharge- Mr. Sandip Chavhan

Maintenance of laboratory-

- Pharmaceutics- Ms. Swati Kale *Swati Kale*
- Pharmaceutical Chemistry- Mrs. Vanita Gade *Vanita Gade*
- Pharmacognosy- Dr. Swati Deshmukh *Swati Deshmukh*
- Pharmacology- Mrs. Swati Jogdand *Swati Jogdand*
- Central Instrumentation Facility- Mrs. Swapnali Girme *Swapnali Girme*

Maintenance of Library- Mrs. Arati Gaikwad *Arati Gaikwad*

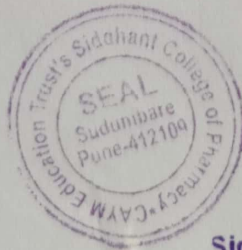
Maintenance of Computer room- Mrs. Shubhangi Thopate *Shubhangi Thopate*

Maintenance of Store room- Mr. Sandip Chavan *Sandip Chavan*

Maintenance of Sports facility- Mr. Sanju Mohan *Sanju Mohan*

2. Discussion about roles & work responsibilities of committee members

1. Dr. Rahul Dumbre, Principal informed all members that records of all infrastructure maintenance including equipment, software, books & other items shall be maintained by all departments for this purpose standard operating procedure should be prepared & circulated.
2. All departments shall strictly follow the laid down procedures of the institute with regard to cleanliness & preventive maintenance of infrastructure.
3. Mr. Sandip Chavan informed to all lab incharge to submit Indents for maintenance requirement department wise for A.Y. 2022-23, well in advance as quotation has to be called from supplier for approval by management.
4. Dr. Swati Deshmukh mam expressed needs of maintenance of gas fitting in pharmacognosy lab.
6. Mr. Sandip Chavan informed about need for maintenance of water filter machine.
8. Dr. Rahul Dumbre reviewed all the points & approved for repairing. He informed to Mr. Sandip Chavan to procure a quotation for the same from party.



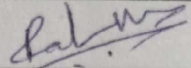
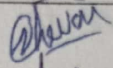
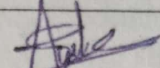
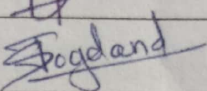
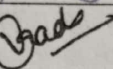
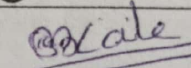
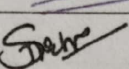
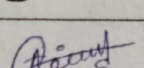
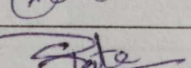
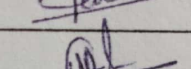
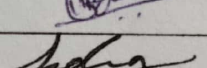
Sandip Chavan

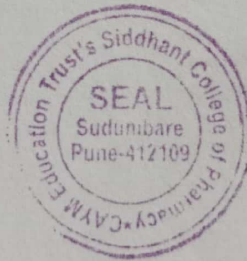
Principal

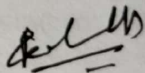
Siddhant College of Pharmacy
Sudumbare. Tal.-Maval,
Dist.-Pune 412109.

Sandip Chavan
Committee Incharge

Members Present for Meeting

Sr.no	Name of the member	Signature
1	Dr. Rahul Dumbre	
2	Mr. Sandip Chavhan	
3	Dr. Swati Deshmukh	
4	Dr.. Swati Jogdand	
5	Mrs. Vanita Gade	
6	Ms. Swati Kale	
7	Mrs. Swapnali Girme	
8	Mrs. Arati Gaikwad	
9	Mrs. Shubhangi Thopate	
10	Mr. Navnath Gade	
11	Mr. Sanju Mohan	



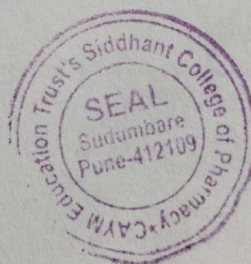

Principal
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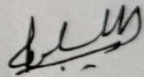
Action Taken Report

Maintenance Committee

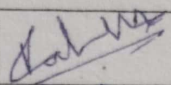
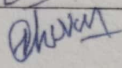
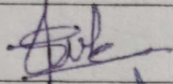
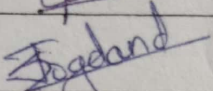
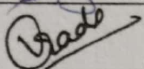
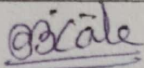
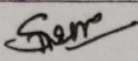
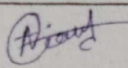
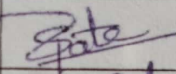
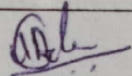
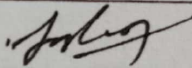
Following actions were taken

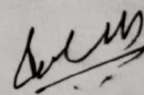
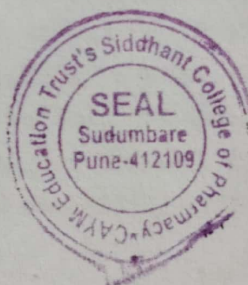
Sr.No	Details of MOM	Action Taken
1	Standard Laboratory Practices	Standard Operating Procedures were prepared & circulated to all respective staff.
2	Maintenance Related Requirements	All lab in-charge submitted the maintenance requirements to central store department through Indent form which was forwarded to management along with quotation for approved.
3	Equipment maintenance Requirements	Equipment repaired by GS Lab, Rajesh computer, Prasad Enterprises.




Principal
Siddhant College of Pharmacy,
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.

Faculty Notified

Sr.no	Name of the member	Signature
1	Dr. Rahul Dumbre	
2	Mr. Sandip Chavhan	
3	Dr. Swati Deshmukh	
4	Dr. Swati Jogdand	
5	Mrs. Vanita Gade	
6	Ms. Swati Kale	
7	Mrs. Swapnali Girme	
8	Mrs. Arati Gaikwad	
9	Mrs. Shubhangi Thopate	
10	Mr. Navnath Gade	
11	Mr. Sanju Mohan	



Principal
Siddhant College of Pharmac
Sudumbare. Tal.-Maval,
Dist.-Pune 412109.

वात्सल्य शिक्षण संस्था.

वात्सल्य मतिमंद मुलांचे निवासी पुनर्वसन केंद्र

Address – Gat no -92, Nr- Sairaj Hotel , Yelwadi Raod Dehugaon Tal – Khed Dist -
Pune Contact No : 9922221390, 9011961116 ,

Ref No – VSS/2022-23/18

Date – 05 / 07 / 2023

To,
Principal,
Dr. R. K. Dumbre
Siddhant College of Pharmacy
M.Po. Sudumbare, Maval, Dist. Pune – 412109

Subject - Thank you for donating E waste material and solid waste material in academic year
2022-2023

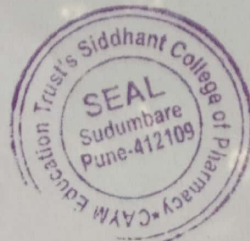
I am the applicant Mrs.Vrishali Vilas Devatara, we have been running the Vatsalya Old Age Home for disabled and orphaned children in the area of Yelawadi Dehugaon for the past 6 years.All the children of the institution and the institution are very grateful to you for collecting all the E Waste and Solid waste by students, teachers and non-teachers and donating it to Vatsalya Vriddhasram school for mentally retarded children in the academic year 2022-2023.We are really grateful for that .Hope you will always help us in future also for the same.



From,
Vrushali Devtare

Dvtare

Vatsalya Divyang (mental retarded) children
Residential Schools / Workshops (NGOs under 80G).
Address- Yelawadi Road, Dehugaon Pune Maharashtra
Organization Mo No -: 9922221390/9011961116
Website login – www.vatsalyapune.com



JK
Principal
Siddhant College of Pharmacy
Sudumbare. Tal.-Maval,
Dist.-Pune 412109.


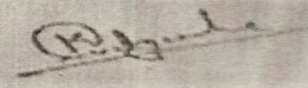


श्री. सी ए वाय एम एज्युकेशन स्कूल, सुदुंबरे क्रमांक. ०४६६/०५ वाजकडून
गुढील करांची रकम बसुलीयोग्य आहे.

वाड:- वाड क्र.2
रस्त्याचे नाव:-
आर्थिक वर्ष:-2022 - 2023

कराचे नांव	वसूल पात्र रकमा					
	अकवाकी		चावू		एकूण	
	रुपये	पै.	रुपये	पै.	रुपये	पै.
(१) घरपट्टी / खुली जागा / इतर :		८७५८६		८७५८६		१७५१७२
(२) दिवाबत्ती कर .		४०		४०		८०
(३) आरोग्य कर :		४०		४०		८०
(४) सामान्य पाणी पट्टी कर :		०		०		०
(५) दंड रकम :		४३७९				
(६) वॉरंट फी :		०				
एकूण :		९२०४५		८७६६६		१७९७११

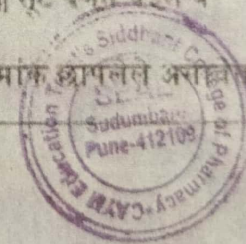
दिनांक : १०/०४/२०२२

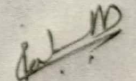
 

सचिव/वसुली लिपिकाची अक्षाक्षरी.

हे वील आपणास प्राप्त झाल्यापामून देय रकमांचा भरणा १५ दिवसांचे आत करावा. अन्यथा ग्रामपंचायत अधिनियमाच्या कलम क्र.१२९
(२)अन्वये आपल्यावर मागणी वजावण्यात येईल. (३)दि.३०/०९/२०२२ पूर्वी भरल्यास घरपट्टी करावर ५ टक्के सूट देणेत येईल व

टीप :- (१)या पायतीचा नमुना कावून प्रतिलिपी असावा. २)नमुने देण्यात येतील तेव्हा त्यावर पुस्तकाचे क्रमांक आपले असावे




Principal
Siddhant College of Pharmacy
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.

पान नं 318

SIDDHANT COLLEGE OF PHARMACY 2022-23At & Post - Sudumbare, Tal-Maval
Dist -Pune**Repairs & Maintainance**

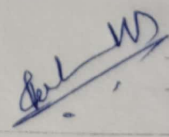
Ledger Account

1-Apr-2022 to 31-Mar-2023

Date	Particulars	Vch Type	Vch No.	Debit	Page 1 Credit
26-4-2022	To Canara Bank A/c 53463030000076 NEFT DRP116220166019242- UJVN0004407-SURESH RAMDAS GAUTAM-	Payment	28	3,100.00	
8-5-2022	To C.A.Y.M.Education Trust BEING PAID TO GANESH HOUSE KEEPING PURPOSE ONE DAY STAY OF 100 STUDENTS	Journal	14	3,500.00	
11-7-2022	To Canara Bank Exam A/c 53463070001050 NEFT DR-P192220179104482 -HDFC0003671-SHREE AMBIKA PRINTERS AND PUBLICATION-	Payment	107	12,474.00	
19-8-2022	To Canara Bank Exam A/c 53463070001050 NEFT DR-P231220186208079 -HDFC0003547- DHANALAXMI HARDWARE AND ELECTRICALS-	Payment	175	13,701.00	
13-10-2022	To Canara Bank A/c 53463030000076 NEFT DR- P286220196861778- MAHB0000682-MORYA SALES AND SERVICE-	Payment	283	8,000.00	
30-11-2022	To Dhanalaxmi Hardware & Electricals BILL NO 47	Journal	316	5,200.00	
12-12-2022	To Canara Bank A/c 53463030000076 CASA:NEFT OW:-7 MULTIPLE NEFTS- 22121201226092	Payment	395	26,000.00	
17-12-2022	To Dhanalaxmi Hardware & Electricals BILL NO 57	Journal	431	1,902.00	
	To Dhanalaxmi Hardware & Electricals BILL NO 64	Journal	432	1,050.00	
23-12-2022	To Canara Bank A/c 53463030000076 NEFT DR- P357220210542107- UJVN0004407-SURESH	Payment	422	2,190.00	
	To Dhanalaxmi Hardware & Electricals BILL NO 61	Journal	434	1,050.00	
27-12-2022	To Canara Bank A/c 53463030000076 BALU B APAWAR - SUDUMBRE	Payment	430	8,000.00	

Carried Over

86,167.00


PrincipalSiddhant College of Pharmacy
Sudumbare, Tal.-Maval,
Dist-Pune 412109

continued ...



SHANTH COLLEGE OF PHARMACY 2022-23

Debits & Maintenance Ledger Account : 1-Apr-2022 to 31-Mar-2023

Date	Particulars	Vch Type	Vch No.	Debit	Credit
	Brought Forward			86,167.00	
27-12-2022	To Canara Bank A/c 53463030000076 NEFT DR- P361220211067804- HDFC0003187- MADHURA ENTERPRISES	Payment	432	11,550.00	
30-12-2022	To (as per details) TDS on Contractor-94C Mahesh Yadav LIBRARY ROOM, LIBRARY PASSAGE, AND LAB CEILING AND COLOUR	Journal	449	1,08,504.00	
				1,085.00 Cr	
				1,07,419.00 Cr	
4-1-2023	To (as per details) Mahesh Yadav TDS on Contractor-94C PHARMACY GROUND FLOOR PASSAGE CEILING, OIL COLOUR TO WINDOWS	Journal	570	40,000.00	
				39,600.00 Cr	
				400.00 Cr	
5-1-2023	To Canara Bank A/c 53463030000076 NEFT DR- P005230212776358- SBIN0004561-SHANAN PRAKASH JAISWAL-	Payment	452	10,975.00	
	To Dhanalaxmi Hardware & Electricals BILL NO 46	Journal	573	1,180.00	
7-1-2023	To Canara Bank A/c 53463030000076 NEFT DR- P007230213413133- COSB0000006- MAHESH YADAV-	Payment	459	25,000.00	
13-1-2023	To Dhanalaxmi Hardware & Electricals BILL NO 53	Journal	586	350.00	
14-2-2023	To Dhanalaxmi Hardware & Electricals BILL NO 65	Journal	659	745.00	
21-2-2023	To Canara Bank A/c 53463030000076 000617398149 NEFT AS PER CHQ NO 000617398149 SUDUMBRE	Payment	561	29,355.00	
	To Canara Bank A/c 53463030000076 000617398150 NEFT DR- P052230222538127- SBIN0004561 -SHANAN PRAKASH JAISWAL-	Payment	563	21,109.00	
	To Canara Bank A/c 53463030000076 000617398153 NEFT DR- P052230222539509- SBIN0004561 -SHANAN PRAKASH JAISWAL-	Payment	564	12,500.00	
31-3-2023	To Dhanalaxmi Hardware & Electricals BILL NO 106	Journal	685	820.00	
By	Closing Balance			3,48,255.00	3,48,255.00
				3,48,255.00	3,48,255.00

*Addition from
Trust*

[Signature]
Principal

Siddhant College of Pharmacy

