



CAYM Education Trusts

Siddhant College of Pharmacy

A/P Sudumbare, Talegaon –Chakan Road, Tal:Maval, Dist: Pune -412109

Phone : 02114-661947, Email: siddhantcollegeofpharmacy@yahoo.in, Website: www.siddhantcop.in

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 08th JUNE, 2022

TIME: 11:00 A.M.

1. To take approval on minutes of Internal Quality Assurance Cell Meeting held on 25th March 2022
2. Declaration of the composition of the new IQAC for the year 2022-23.
 - Introduction and appointment of new members.
 - Roles and responsibilities of each member.
3. Budget requirement for the next academic year for submitting the proposal to CDC such as library requisition, quality research publication, maintenance and purchase of glassware's, equipments, installation of smart classroom, power backup, college website up-gradation and ERP software updation.
4. Preparation of the Annual Quality Assurance Report (AQAR) for the A.Y 2021-22
 - Assign responsibilities for data collection and report preparation.
 - Set deadlines for completion.
5. Overview about the academic activities.
6. Identification of NAAC criteria-wise quality enhancement strategies/initiatives and action plan for the academic year 2022-23.
7. Formation of working committee and criteria committee for the academic year 2022-23
8. Overview of upcoming college activities as per academic calendar to be organized by the allotted committee
9. Organization of additional certification programs, career development programs, and online guest lectures. Identify relevant topics and speakers.



10. Overview of sponsoring faculty for Five Faculty Development Program (FDP) or conference participation per academic year.
 - Discuss eligibility criteria and selection process.
 - Allocate funds and resources accordingly.
11. Planning Training and Placement activities, Alumni Interactions, Webinars, online/offline workshops, and other events. Coordinate with respective departments for planning and execution.
12. Any other points to be discussed with the permission of the Chairperson Members to bring up additional topics or concerns for discussion.



Dr. Swati Deshmukh
IQAC Coordinator



Dr. Rahul Dumbre
Principal
Siddhant College of Pharmacy
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.



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INTERNAL QUALITY ASSURANCE CELL MEETING

Name of the Institute :- Siddhant College Of Pharmacy	
1. Meeting :Internal Quality Assurance Cell	2. S. No of Meeting :01 (202223)
3. Date of Meeting : 8 th June, 2022	4. Time of Meeting :03.00 a. m.
5. Place of Meeting :CAYMETs Siddhant College of Pharmacy	
6. Chairman of Meeting : Dr.Swati Deshmukh	
7. Following members were present for the meeting-	

Sr. No.	Name of Member	Designation
1.	Mr. Mihir Yadav.	Member from the Management
2.	Dr. Rahul Dumbre	Head of Institution.
3.	Dr.Swati Deshmukh	IQAC Coordinator
4.	Mrs. Sunita Maharaj	IQAC Co-coordinator
5.	Dr.Pratima Shinde	Teachers to represent all levels
6.	Mrs. Swati Jogdand	
7.	Mrs.VanitaGade	
8.	Mrs.Rabiya Patel	
9.	Ms.Swati Kale	
10.	Mrs.Pooja Jadhav	
11.	Mrs.Trupiti Kajale	
12.	Mrs. SwapnaliGirme.	
13.	Mr.NavnathGade.	Administrative Officer.
14.	Mr.Sandip Chavan	
15.	Mr.Nitin Shrirao	Nominees from Local society.
16.	Ms. Kavita Shingade	Nominee from Student
17.	Mrs .ShubhangiThopte	Nominee from Alumni.
18.	Mr. B. V. Mathdevru	Nominee from Employers.
19.	Dr.Yogesh Talekar	Nominee from Industrialist
20.	Mr.SopanDivekar	Nominee from Parent



MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell

Meeting held on **25/03/2022**

Dr.Swati Deshmukh outlined the minute's of last Internal Quality Assurance Cell Meeting held on 25/03/2022

Points	Action Taken
An over view about previous meeting	The IQAC coordinator, presented overview of the previous meeting.
To take a review of regular academics, exams.	<p>All the academic documents was verified and all the data was maintained by Aademic incharge Fundamentals of Chemistry 03/04/22 ICT Tools 20/06/22 Practice School Project Report 30/05/22 Student Satisfaction Survey Reports(Odd Sem)13/04/2 and</p> <p>Exam Committee : Result analysis was done and Toppers List was displayed 19/08/2022</p>
To take a review of all the activities conducted by the respective committee .	<p>Research Committee organized following activitie in this quarter</p> <p>Webinar On Eco-friendly Techniques of solvent 11/04/22 Role of Innovation in IPR by Nidhi Jain26/04/22</p> <p>Social Committee organized following activitie in this quarter</p> <p>Seminar on Woman Role in National Building 08/03/22 Webinar on Managing Mental health of an Employee 11/03/22 Save Girl Child Street Play 08/03/22 Webinar on Manage your Emotions 08/03/22 Blood Donation Camp24/03/22 Discussion r on Election panel 01/04/22 Seminar on Creative Thoughts Sakal YIN By Ganesh Dudhe 11/04/22 Seminar on the occasion of Jyotiba Phule Jayanti by Akash Berge11/04/22 NirbhayKanya Abhiyan Jagrukta Mata Saksham Samaj 13/04/22 Dr.Babasaheb Ambedkar Jayanti 14/04/22 Awareness programme on Woman Health Hyeigine19/04/22</p>



	World Environment Day 06/05/22 Sakal YIN event 09/05/22- 10/05/22 Cultural committee Shivaji Maharaj Rajya Abhishek Day 06/05/22 Sports Day 17/05/22-19/05/22
To take a overview of Conference, Guest Lectures and add on programs delivered from Training and placement committee.	TPC and Alumni organized following activities in this quarter Industry academic lecture series on Importance of GPAT 28/03/22 Seminar on Interview preparation 20/05/22 GPAT orientation by Dr.Mohanrao Adil 19/04/22 Industry Academic lecture series on Industry career and work flow 15/05/22 Visit to Crystal Biological Solution 24/03/22
To take an overview of the prepared AQAR 2020-21.	IQAR was verified , checked by the chairperson and AQAR submission was done on 30/05/22
Any other point to be discussed with the permission of Chairperson.	Hence, all the subjects on the agenda were read out and no more Points were raised by the honorable committee members, the meeting were adjourned till the next.

All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 25/06/2022 are hereby approved”.

Proposed By: Dr.Swati Deshmukh

Seconded By: Dr.Rahul Dumbre.



The following points were discussed and decision was taken in the meeting held on 08th June, 2022

Points	Discussion
Discussed the agenda of meeting and get approval on minutes of Internal Quality Assurance Cell Meeting	The IQAC coordinator, presented overview of the meeting. The coordinator likely started by giving a brief introduction to the meeting and took an approval on Minutes of IQAC meeting held on 25th March 2022
Declaration of the composition of the new IQAC for the year 2022-23. <ul style="list-style-type: none"> • Introduction and appointment of new members. 	Criteria Head and members were allotted
Budget requirement for the next academic year for submitting the proposal to CDC	Budget for the said requisition was discussed such as library requisition, quality research publication, maintenance and purchase of glassware's, equipments, installation of smart classroom, power backup, college website up-gradation, Ex Pharm seies software, Language and ERP software updation.
Preparation of the Annual Quality Assurance Report (AQAR) for the A.Y 2021-2 <ul style="list-style-type: none"> • Assign responsibilities for data collection and report preparation. • Set deadlines for completion. 	Various Committee was formed coordinators and members were assigned for that particular committee
Over view about the academic activities	By referring SPPU academic Calendar, Principal, IQAC coordinator, Academic coordinator along with student coordinator should finalize Academic Calendar for the institute. For daily monitoring of the academic activities, both UG, PG academic coordinators should monitor the students and staff and should timely take feedback give it



	to HODs, IQAC Coordinators and Principal.
Discussion on online students feedback and satisfactory survey from students of UG/PG.	Timely feedback should be taken by Principal Sir and IQAC coordinator for the completion of syllabus for both theory and practical's for UG and PG students.
Planning of Semester examination	CEO and Exam Incharge along with her team does should plan all the necessary arrangement to be done smooth conduction of all types of offline examination and shares necessary circular.
Review of Examination, Curricular and extracurricular activities	Conducted various necessary reforms, for various Institutional activities pertaining to academics, Examination, curricular and extracurricular activities.
To take an overview of various college activities of NSS and Social to be conducted	The committee head and member organizes all the activities of NSS and Social activities as per committee plan
Overview about the research : To take an over view regarding the R&D policy, sponsoring faculty for one FDP/ conference participation per academic year	Scientific committee should organize workshop and promote staff and students for various social and research activities. To promote the research culture amongst the faculty discuss with management to introduced R &D Policy at Group level. Which includes various benefits for faculty whose research papers are published in standard National and International Journals etc. and attended National and International Conferences and Seminars. The initiative was appreciated, and the terms were thoroughly discussed.
To plan various Training and Placement, Alumni interactions, Webinars, Online and offline workshops and other activities. Discussion on GPAT session s and result. Overview of value added courses, soft skill ,and innovation and research by Alumni.	The Training and placement faculty in charge explained the various planned activities for the Soft skill development, Professional skill development, along with various value added courses, modules , to increase the employability of the students. It was discussed at length and suggestions given were accepted. Major suggestion were the Alumni connect, mentoring the students from the senior



	professionals,, taking initiatives for the internship of the students, along with the inhouse skill development. Conducted various GPAT sessions and Mock test by faculties and external faculties . Discussed and arranged various value added courses by training and placement and alumni.
Any other point to be discussed with the permission of Chairperson	Establishment of Institution's Innovation Cell for systematically foster the culture of Innovation among the students and staff to transform their innovative ideas into potential prototype for the growth of society. Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next



To take an overview regarding the IQAC committee from 2022-23

Dr. Swati Deshmukh informed the members that, as per new NAAC Norms, IQAC composition was unanimously decided. It was also decided that, the following composition is allotted for A.Y. 2022-2023 as per norms. The new IQAC Committee is as follows-

Sr. No.	Name of Member	Designation
1.	Mr. Mihir Yadav.	Member from the Management
2.	Dr. Rahul Dumbre	Head of Institution.
3.	Dr. Swati Deshmukh	IQAC Coordinator
4.	Mrs. Sunita Maharaj	IQAC Co-coordinator
5.	Dr. Pratima Shinde	Teachers to represent all levels
6.	Mrs. Swati Jogdand	
7.	Mrs. Vanita Gade	
8.	Mrs. Rabiya Patel	
9.	Ms. Swati Kale	
10.	Mrs. Pooja Jadhav	
11.	Mrs. Trupti Kajale	
12.	Mrs. Swapnali Girme.	
13.	Mr. Navnath Gade.	Administrative Officer.
14.	Mr. Sandip Chavan	
15.	Mr. Nitin Shrirao	Nominees from Local society.
16.	Ms. Kavita Shingade	Nominee from Student
17.	Mrs. Shubhangi Thopte	Nominee from Alumni.
18.	Mr. B. V. Mathdevru	Nominee from Employers.
19.	Dr. Yogesh Talekar	Nominee from Industrialist
20.	Mr. Sopan Divekar	Nominee from Parent

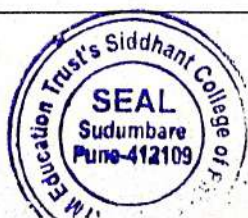
Dr. Swati Deshmukh further proposed that, this IQAC committee frequency of meeting would be Four times a year (Quarterly).

The composition of IQAC and meeting schedule was approved unanimously.

Proposed By : Dr. Swati Deshmukh

Seconded By : Dr. Rahul Dumbre

Dr. Swati Deshmukh
IQAC Coordinator



Dr. Rahul Dumbre
Principal
Siddhant College of Pharmacy
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.



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AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 26th SEPTEMBER, 2022

TIME: 11:00A.M.

1. To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 08th June, 2022
2. To initiate the process for establishment of Institution's Innovation Council and assign the roles to all the coordinators and its members as per IIC guidelines.
3. To initiate more tie-ups & MOUs with various organization initiate the conduct the activities accordingly
4. To discuss regarding Cultural & Extracurricular activities to be conducted in this quarter by Cultural, NSS and Social committee
5. Student support / Enrichment activity /Programs /workshops /Seminar /Webinar to be organized by TPC , Alumni and NSS
6. To conduct AVISHKAR Competition at College level and selection of the project for SPPU zonal level
7. To prepare and fill the documents required for AQAR2021-22
8. To initiate the Interview of faculty for teachers approvals
9. Any other point to be discussed with the permission of Chairperson.

Dr. Swat Deshmukh
IQAC Coordinator



Dr. Rahul Dumbre
Principal
Siddhant College of Pharmacy
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.



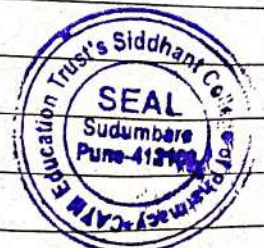
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INTERNAL QUALITY ASSURANCE CELL MEETING

Name of the Institute :- Siddhant College Of Pharmacy	
1. Meeting :Internal Quality Assurance Cell	2. S. No of Meeting :02 (2022-23)
3. Date of Meeting : 26th September, 2022	4. Time of Meeting :11.00 a.m.
5. Place of Meeting :CAYMETs Siddhant College of Pharmacy	
6. Chairman of Meeting: Dr. Swati Deshmukh	
7. Following members were present for the meeting-	

Sr. No.	Name of Member	Designation
1.	Mr. Mihir Yadav.	Member from the Management
2.	Dr. Rahul Dumbre	Head of Institution.
3.	Dr. Swati Deshmukh	IQAC Coordinator
4.	Mrs. Sunita Maharaj	IQAC Co-coordinator
5.	Dr. Pratima Shinde	Teachers to represent all levels
6.	Dr. Swati Jogdand	
7.	Mrs. Vanita Gade	
8.	Mrs. Rabiya Patel	
9.	Ms. Swati Kale	
10.	Mrs. Pooja Jadhav	
11.	Mrs. Trupti Kajale	
12.	Mrs. Swapnali Girme.	
13.	Mr. Navnath Gade.	Administrative Officer.
14.	Mr. Sandip Chavan	
15.	Mr. Nitin Shrira0	Nominees from Local society.
16.	Ms. Kavita Shingade	Nominee from Student
17.	Mrs. Shubhangi Thopte	Nominee from Alumni.
18.	Mr. B. V. Mathdevru	Nominee from Employers.
19.	Dr. Yogesh Talekar	Nominee from Industrialist
20.	Mr. Sopan Divekar	Nominee from Parent



MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 08th June, 2022

Points	Action Taken
Discussed the agenda of meeting and get approval on minutes of Internal Quality Assurance Cell Meeting	The IQAC coordinator, presented overview of the meeting. The coordinator likely started by giving a brief introduction to the meeting and took an approval on Minutes of IQAC meeting held on 25th March 2022
Declaration of the composition of the new IQAC for the year 2022-23. <ul style="list-style-type: none"> • Introduction and appointment of new members. 	Criteria Head and members were allotted
Budget requirement for the next academic year for submitting the proposal to CDC such as library requisition, quality research publication, maintenance and purchase of glassware's, equipments, installation of smart classroom, power backup, college website up-gradation, Ex Pharm seies software, Language and ERP software updation.	Budget for the said requisition was approved.
Preparation of the Annual Quality Assurance Report (AQAR) for the A.Y 2021-22 <ul style="list-style-type: none"> • Assign responsibilities for data collection and report preparation. • Set deadlines for completion. 	Various Committee was formed Coordinators and members were assigned for that particular committee
Over view about the academic activities	By referring SPPU academic Calendar, Principal, IQAC coordinator, Academic coordinator along with student coordinator finalized Academic Calendar for the institute. For daily monitoring of the academic activities, both UG, PG academic coordinator, monitored the students and staff and



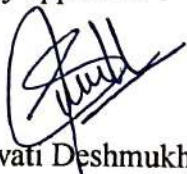
	timely feedback given to HODs, IQAC Coordinators and Principal.
Discussion on online students feedback and satisfactory survey from students of UG/PG.	Timely feed back were taken by Principal Sir and IQAC coordinator for the completion of syllabus for both theory and practical's for UG and PG students.
Planning of Semester examination	CEO and Exam Incharge along with her team does the necessary arrangement for the smooth conduction of all types of offline examination and shares necessary circular.
Review of Examination, Curricular and extracurricular activities	Conducted various necessary reforms, for various Institutional activities pertaining to academics, Examination, curricular and extracurricular activities.
To take an overview of various college activities of NSS and Social to be conducted	The committee head and member organizes all the activites of NSS and Social activities as per committee plan
Overview about the research : To take an over view regarding the R&D policy, sponsoring faculty for one FDP/conference participation per academic year	Scientific committee coordinator and her team organized workshop and promoted staff and students for various social and research research activities. He informed the members that, to promote the research culture amongst the faculty, management has introduced R &D Policy at Group level. Which includes various benefits for faculty whose research papers are published in standard National and International Journals etc. and attended National and International Conferences and Seminars. The initiative was appreciated, and the terms were thoroughly discussed.
To plan various Training and Placement, Alumni interactions, Webinars, Online and offline workshops and other activities. Discussion on GPAT session s and result. Overview of value added courses, soft skill ,and innovation and research by Alumni.	The Training and placement faculty in charge explained the various planned activities for the Soft skill development, Professional skill development, along with various value added courses, modules, to increase the employability of the students. It was discussed at length and suggestions given were accepted. Major suggestion were the



	professionals,, taking initiatives for the internship of the students, along with the inhouse skill development. Conducted various GPAT sessions and Mock test by faculties and external faculties . Discussed and arranged various value added courses by training and placement and alumni.
Any other point to be discussed with the permission of Chairperson	Establishment of Institution's Innovation Cell for systematically foster the culture of Innovation among the students and staff to transform their innovative ideas into potential prototype for the growth of society. Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next
	Proposed By : Dr.Swati Deshmukh
	Seconded By : Dr. Rahul Dumbre

All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 8th June 2022 are here by approved".



Dr. Swati Deshmukh
IQAC Coordinator




Dr. Rahul Dumbre
Principal
Siddhant College of Pharmacy,
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.

The following points were discussed and decision was taken in the meeting held on 26th September 2022

Point	Discussion
To initiate the process for establishment of Institution's Innovation Council and assign the roles to all the coordinators and its members as per IIC guidelines.	According to MHRD's guidelines, SCOP, Institution innovation council coordinators & members were identified to conduct all the IIC calendar activity, MIC driven Activities, Self Driven Activities and National Day Celebration.
Research committees should initiate various technical event to inculcate scientific temper.	Webinar on starting startup, Government norms and Technicalities should be organized as per IIC calendar Two days Webinar on Recent Advances on Pharmaceutical, Biological and Chemical Sciences should be organized
To initiate more tie-ups & MOUs with various organization initiate the conduct the activities accordingly	TPC coordinator should be approached to various organizations for MOU's.
To discuss regarding Extracurricular activities to be conducted in this quarter by NSS and Social committee	Social Activity Committee should organize following activities in this quarter as per committee plan. Tree Plantation on occasion of NSS Foundation day. Under the Sakal Young Inspirators Network YIN social committee should participate in the initiatives taken related to avoid pollution against nature Celebrate World Pharmacist Day by conducting various activities and creating awareness about importance of Pharmacist. Seminar and Rally on Poshan and Aaharwas should be organized
As per Cultural calendar national days, traditional days to be celebrated.	Gandhi Jayanti, Lal Bahadur Shastri Jayanti, Sardar Vallabhbhai Patel Jayanti to be celebrated. In traditional days Navratri Festival: Dandiya event was to be organized



	organized relevant expertise speaker to be invited as a resource person
Student support / Enrichment activity /Programs /workshops /Seminar /Webinar to be organized by TPC , Alumni and NSS.	<p>TPC should conducted Session on Carrier Opportunities and invite an expertise .</p> <p>SCOP in association with Pharma star Academy Should Organized Webinar on How to crack GPAT Exam.</p> <p>Quiz competition(GPAT Mock Test) to be organized in association with Pharma lite</p> <p>TPC & Alumni Committee should collaboratively conducted Career Prospects Session in Clinical Research Speaker invite an expertise.</p> <p>Workshop on soft Skills to be ganized by Rubicon on Introduction to Clinical Research Session to be conducted conducted .</p>
Avishkar College Level Poster Competition to be organized to select the project for next level.	Under the guidelines of SPPU Avishkar Poster presentation competition to be conducted in college level by research committee
Staff selection activity for teachers approval to be carried out	For teachers approval Interview of faculties to be organized and accordingly make the arrangement for the invitation of selection team .
Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next



Dr. Swati Deshmukh
IQAC Coordinator




Dr. Rahul Dumbre
Principal
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AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 20th DECEMBER, 2022

TIME: 11:00A.M.

1. To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 26th September, 2022
2. To discuss with the exam department regarding D.SY theory/practical exam and its arrangement.
3. To discuss the activities to be conducted under IIC according to its quarter calendar
4. To discuss regarding extension activities to be carried out by social committee, NSS and Cultural in this quarter .
5. To discuss on arrangement and plan of Two days Induction Programme for First yr. B. Pharm
6. To discuss regarding organization of Soft skill development program for Five days.
7. To discuss regarding implementation of ERP for DSY, B.Pharm and M.Pharm
8. To discuss on enrollment of students for SWAYUM courses .
9. To discuss on organization of Seminar on preparation for Competitive Exam
10. Any other point to be discussed with the permission of Chairperson.

Dr. Swati Deshmukh
IQAC Coordinator



Dr. Rahul Dumbre
Principal
Siddhant College of Pharmacy
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.



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INTERNAL QUALITY ASSURANCE CELL MEETING

Name of the Institute :- Siddhant College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 03 (2022-23)
3. Date of Meeting : 20 th December,2022	4. Time of Meeting : 11.00 a. m.
5. Place of Meeting : CAYMETs Siddhant College of Pharmacy	
6. Chairman of Meeting: Dr.Swati Deshmukh	
7. Following members were present for the meeting-	

Sr. No.	Name of Member	Designation
1.	Mr. Mihir Yadav.	Member from the Management
2.	Dr. Rahul Dumbre	Head of Institution.
3.	Dr.Swati Deshmukh	IQAC Coordinator
4.	Mrs. Sunita Maharaj	IQACCo-coordinator
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11.	Mrs.Trupti Kajale	
12.	Mrs. SwapnaliGirme.	
13.	Mr.NavnathGade.	Administrative Officer.
14.	Mr.Sandip Chavan	
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18.	Mr. B.V. Mathdevru	Nominee from Employers.
19.	Dr. Yogesh Talekar	Nominee from Industrialist
20.	Mr.SopanDivekar	Nominee from Parent



MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 26th September, 2022

Point	Action Initiated
To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 08 th June, 2022	IQAC composition as per new norms was unanimously decided for A.Y. 2022-2023.
To consider AQAR preparation for the A.Y 2022-23	IQAC coordinator initiated the process, shared new guidelines and ,Criteria Coordinators, IQAC members opted the same for the preparation of AQAR for A.Y 2022-23
To identify NAAC Criteria wise quality enhancement strategies/initiatives and action plan for the academic year 2022-23	IQAC identify NAAC Criteria wise quality enhancement strategies/initiatives were taken f and action plan for the academic year 2022-23 were proposed by respective Criteria coordinators.
Exam department regarding SPPU practical exam and its arrangement	Exam department had conducted the SPPUU practical exam for B.pharm in allotted time and documented all the required data for SPPU.
To initiate the process for establishment of Institution's Innovation Council and assign the roles to all the coordinators and its members as per IIC guidelines.	According to MHRD's guidelines, Institution innovation council Meeting was conducted & members were assigned to conduct all the IIC calendar activity, MIC driven Activities , Self Driven Activities and National Day Celebration. Under IIC National Education Day was celebrated by conducted and speaker was Dr. Sagar Manjre
Research committees should initiated various technical event to carryout various research projects	Webinar on starting startup, Government norms and Technicalities was orgaanized. Two days Webinar on Recent Advances on Pharmaceutical, Biological and Chemical Sciences various eminent speakers was invited.



To initiate more tie-ups & MOUs with various organization initiate the conduct the activities accordingly	Approached to various organizations for MOU's such as Rubicon skill development pvt. Ltd and Tata Institute of Social Science (TISS).
To discuss regarding Extracurricular activities to be conducted in this quarter by NSS and Social committee	Social Activity Committee conducted following activities Tree Plantation on occasion of NSS Foundation day. Under the Sakal Young Inspirators Network YIN collected Ganesh idol for visarjan on occasion of Ganesh Chaturthi to avoid pollution against nature Celebrated World Pharmacist Day by conducting various activities and creating awareness about importance of Pharmacist. Seminar and Rally on Poshan and Aahar was organized
As per Cultural calendar national days, traditional days to be celebrated.	Gandhi Jayanti, Lal Bahadur Shastri Jayanti, Sardar Vallabhbhai Patel Jayanti was celebrated. In traditional days Navratri Festival: Dandiya event was organized.
For Financial literacy session to be conducted	Seminar on Investment on Mutual funds, RD was organized and the Mr. Anil and Mr. Vinayak from Blue chip was invited as a resource person
Student support / Enrichment activity / Programs / workshops / Seminar / Webinar to be organized by TPC, Alumni and NSS.	TPC had conducted Session on Career Opportunities and Dr. Bhimrao Jadhav was invited as resource person. SCOP in association with Pharma star Academy Organized by Webinar on How to crack GPAT Exam. Quiz competition (GPAT Mock Test) was organized in association with Pharma lite TPC & Alumni Committee collaboratively conducted an Career Prospects Session in Clinical Research Speaker was Mr. Tanmay Gavade. Workshop on soft Skills was organized by Rubicon Introduction to Clinical Research Session was conducted
Avishkar College Level Poster Competition to be organized to select the project for next	Poster presentation competition were conducted in college level under the guidelines of SPPU Avishkar and projects was carried out



Staff selection activity for teachers approval to be carried out	Interview of faculties was conducted for teachers approval.
Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next

The points and action initiated

All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 8th June 2022 are here by approved”.

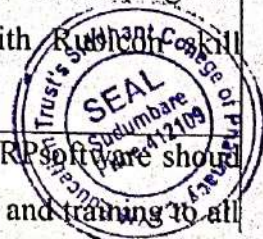
Proposed By: Dr.Swati Deshmukh

Seconded By: Dr.Rahul Dumbre.



The following points were discussed and decision was taken in the meeting held on 20th December 2023

Point	Discussion
To discuss with the exam department regarding D.SY theory/practical exam and its arrangement .	Exam Committee will conduct Direct SY Second sessional (PR) Direct SY Second sessional (TH) exam
To discuss the activities to be conducted under IIC according to its quarter calendar	IIC members will organize an Innovation & Entrepreneurship Outreach programme in Siddhant International School and will celebrate a National Science Day
To discuss regarding extension activities to be carried out by social committee , NSS and Cultural committee in this quarter	<p>Social committee will celebrate Swami Vivekanand Jayanti (Youth day) along with IIC and Rajmata Jijau Jayanti. And will organize a Road Safety awareness program in dehu gaon.</p> <p>Also for girls and woman health social committee will arrange Seminar on Woman Health & Hygiene</p> <p>In Extension activity: E-Waste Drive in collaboration with E-Yantran Pimpri Chinchwad should be done</p> <p>Extension Activity :Ek Mutthi Anaj with Vatsalya Anathashram should be done .</p> <p>NSS dept. should organize Voter Awareness Programme, NSS Special Camp, Blood Donation Camp</p> <p>Cultural committee will celebrate Chatrapati Shivaji Maharaj Jayanti , Pandharwada , Republic Day, Marathi Rajya bhasha Divas</p>
To discuss on arrangement and plan of Two days Induction Programme for First yr. Bpharm	Academic committee will organize a Induction Programme for First year. Bpharm students and will make all the arrangements and document the event properly
To discuss regarding organization of Soft skill development program for Five days under the MOU of TISS and Rubicon skill development Pvt. Ltd.	<p>TPC will conduct five days soft skill development in association with TISS and all the necessary documentation will be done.</p> <p>TPC will also conduct A five days workshop on "Developing soft skill for Employability" in collaboration with Rubicon skill development Pvt. Ltd</p>
To discuss regarding implementation of ERP for DSY, B.Phaarm and M.Pharm	All the necessary data required for Vmedulife ERP software should be provided by the ERP committee co-ordinator and training to all



	the students and staff should be given regarding Vmedulife software and its working.
To discuss on enrollment of students for SWAYUM courses .	TPC will notify all the students regarding the SWAYAM registration process and will help them to enroll to a course as per their choice.
To discuss on organization of Seminar on preparation for Competitive Exam	TPC should invite Guest Speaker Mr.Vijay Chakote to conduct a session on importance tips and strategies for GPAT.importance tips and strategies for GPAT.
Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next



Dr. Swati Deshmukh
IQAC Coordinator




Dr. Rahul Dumbre
Principal
Siddhant College of Pharmacy
Sudumbare, Tal.-Maval,
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CAYM Education Trusts

Siddhant College of Pharmacy

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AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 27th March, 2023

TIME: 11:00A.M.

1. To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 20th December 2023.
2. To discuss with the exam department regarding First Year
(Second sessional Practical Exam)
S.Y,T.Y & Final Year (First sessional Practical Exam)
First Year (Second sessional Theory Exam)
S.Y,T.Y & Final Year (First sessional Theory Exam)
3. To discuss on conducting parents meeting for b.pharm students
4. To discuss on initiative to be taken for students development such as Certificate course in Clinical Research and Pharmacovigilance webinar, Skill Development Workshop on Language & Communication Skill
Certified course HEALTH AND YOG under the MOU of Shri Yog Studio
Certificate course in Clinical Research
5. To initiate various program for faculty development such as Certified workshop on I.T skill to be conducted
6. To discuss the activities to be conducted under IIC according to its quarter calendar
7. To discuss regarding various activities to be carried out by social committee , NSS and Cultural committee in this quarter
8. To discuss regarding various activities to be carried out by social committee , NSS and Cultural committee in this quarter


Dr. Swati Deshmukh
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INTERNAL QUALITY ASSURANCE CELL MEETING

Name of the Institute :- Siddhant College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 04 (2022-23)
3. Date of Meeting : 27 th March, 2022	4. Time of Meeting : 11.00 a. m.
5. Place of Meeting : CAYMET's Siddhant College of Pharmacy	
6. Chairman of Meeting: Dr.Swati Deshmukh	
7. Following members were present for the meeting-	

Sr. No.	Name of Member	Designation
1.	Mr. Mihir Yadav.	Member from the Management
2.	Dr. Rahul Dumbre	Head of Institution.
3.	Dr.Swati Deshmukh	IQAC Coordinator
4.	Mrs. Sunita Maharaj	IQACCo-coordinator
5.	Dr.Pratima Shinde	Teachers to represent all levels
6.	Dr. Swati Jogdand	
7.	Mrs.Vanita Gade	
8.	Mrs.Rabiya Patel	
9.	Ms.Swati Kale	
10.	Mrs.Pooja Jadhav	
11.	Mrs.Trupiti Kajale	
12.	Mrs. Swapnali Girme.	
13.	Mr.Navnath Gade.	Administrative Officer.
14.	Mr.Sandip Chavan	
15.	Mr.Nitin Shrirao	Nominees from Local society.
16.	Ms. Kavita Shingade	Nominee from Student
17.	Mrs .Shubhangi Thopte	Nominee from Alumni.
18.	Mr. B.V. Mathdevru	Nominee from Employers.
19.	Dr.Yogesh Talekar	Nominee from Industrialist
20.	Mr.Sopan Divekar	Nominee from Parent



MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 20th December, 2022

Point	Action Initiated
To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 20 th December, 2022	IQAC coordinator will take the review of all the activities and documents to check whether it will be done as per instructions .
To discuss with the exam department regarding D.SY theory/practical exam and its arrangement .	Exam Committee conducted Direct SY Second sessional (PR) 16/01/23 & 18/01/23 Direct SY Second sessional (TH) exam 09/01/23 & 13/01/23
To discuss the activities to be conducted under IIC according to its quarter calendar	IIC members organized an Innovation & Entrepreneurship Outreach programme in Siddhant International School and celebrated a National Science Day on 28 th Feb 2023
To discuss regarding extension activities to be carried out by social committee , NSS and Cultural committee in this quarter	Social committee organized AIDS awareness program on 01/12/22 Celebrated Swami Vivekanand Jayanti (Youth day) Rajmata Jijau Jayanti along with IIC on 12/01/23 and. And organized a Road Safety awareness program in dehu gaon on 16/01/23 Also for girls and woman health social committee organized a Seminar on Woman Health & Hygiene on 18/01/23 Mrs.Tara Naykare Executive Director of Lady Flywas invited as Guest. In Extension activity: E-Waste Drive In collaboration with E-Yantran Pimpri Chinchwad was done on 25/01/23 In Extension Activity : Ek Mutthi Anaj with Vatsalya Anathashram done on 25/01/23 NSS dept. organized AVoter Awareness Programme, NSS Special Camp was organized in Khalumbre on 10/02/23, Blood Donation Camp was organized in the college on 06/02/23 in association with Om Blood bank Talegaon Dhabade. Cultural committee celebrated Chatrapati Shivaji Maharaj Jayanti on 19/02/23 Marathi Rajya bhasha Divas on 27/02/23 Marathi Bhasha Savardhan Pandharwada on 27/01/23, Republic Day on 26/01/23



To discuss on arrangement and plan of Two days Induction Programme for First yr. Bpharm	Academic committee organized a Induction Programme for First yr. Bpharm students on 11&12 /01/23
To discuss regarding organization of Soft skill development program for Five days under the MOU of TISS and Rubicon skill development Pvt. Ltd.	TPC conducted five days soft skill development in association with TISS from 05/12//22 to 09/12/22. TPC conducted A workshop on "Developing soft skill for Employability" in collaboration with Rubicon skill development Pvt. Ltd on 01/12//22 & 02/12/22 and Convocation Ceremony was held on 26/12/22.
To discuss regarding implementation of ERP for DSY, B.Phaarm and M.Pharm	All the necessary data required for Vmedulife ERPsoftware were provided by the ERP committee co-ordinator and training to all the students and staff was given regarding Vmedulife software and its working. Biometric integration for DSY B.Pharm M.Pharm was allotted.
To discuss on enrollment of students for SWAYUM courses .	TPC notified all the students regarding the SWAYAM registration process enrolled Final year students in the course as per their choice.
To discuss on organization of Seminar on preparation for Competitive Exam	On 31/01/2023 Guest Speaker Mr.Vijay Chakote delivered session on given topic and share knowledge about importance tips and strategies for GPAT. On 01/02/23 Guest Speaker Mr.Peeyush Jaiswal delivered the session on given topic and share knowledge about importance tips and strategies for GPAT
Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next
Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next



The points and action initiated

All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 20th December 2022 are hereby approved”.

Proposed By: Dr.Swati Deshmukh

Seconded By: Dr.Rahul Dumbre.



The following points were discussed and decision was taken in the meeting held on 27th March 2023

Point	Discussion
To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 20 th December 2023	IQAC coordinator will take the review of all the activities and documents to check whether it will be done as per instructions .
To discuss with the exam department regarding First Year (Second sessional Practical Exam) S.Y,T.Y & Final Year (First sessional Practical Exam) First Year (Second sessional Theory Exam) S.Y,T.Y & Final Year (First sessional Theory Exam)	Exam Committee will conduct those exam as per calendar on time
To discuss on conducting parents meeting for b.pharm students	Academic committee should make all the necessary plans to conduct parents meet .
To discuss on initiative to be taken for students development such as Certificate course in Clinical Research and Pharmacovigilance webinar, Skill Development Workshop on Language & Communication Skill Certified course HEALTH AND YOG under the MOU of Shri Yog Studio Certificate course in Clinical Research	TPC will organize a talent hunt event and certificate course in Clinical Research Alumni committee and TPC will organize as seminar on Pharmacovigilance . Skill Development Workshop on Language & Communication Skill should be planned Certified course on HEALTH AND YOG under the MOU of Shri Yog Studio to be conducted for the students . I.T professional speaker to be invited by TPC and workshop should be organized.
To initiate various program for faculty development such as Certified workshop on I.T skill to be conducted	
To discuss the activities to be conducted under IIC according to its quarter calendar	IIC members will Celebrate "WORLD INTELLECTUAL PROPERTY DAY" by organizing a session and inviting a guest . IIC will also Celebrate World creativity and innovation day by



	organizing a formulation competition.
To discuss regarding various activities to be carried out by social committee , NSS and Cultural committee in this quarter	Social committee will organize various games and celebrate of International Women's day, will also organize a session on Nirbhay Kanya Yojna, will Celebrate Dr. Ambedkar Jayanti



Dr. Swati Deshmukh
IQAC Coordinator




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